FRENETTA TATE GLOBAL

Government Capability Statement

Commercial & Government Services | Houston, Texas

COMPANY OVERVIEW

Frenetta Tate Global LLC provides executive and administrative operations, process documentation, workplace and employee experience support, and project coordination for commercial and government organizations.

ABOUT THE FOUNDER

Frenetta Tate brings more than 15 years of enterprise operations and workplace experience leadership. She supports executives and teams through structured coordination, practical documentation, and reliable follow-through.

CORE EXPERTISE

- Executive and administrative coordination
- SOP and workflow documentation
- Workplace services and employee engagement
- Project tracking and stakeholder follow-up
- Operational communications and reporting

GOVERNMENT REGISTRATION

SAM.GOV	Active / Registered
UEI	NDTGZ6MPK1N6
CAGE	9YC73
NAICS	541611
PSC	R707

CONTACT

Frenetta Tate, MBA

FOUNDER & PRINCIPAL CONSULTANT

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frenettatate.com

CORE SERVICE AREAS

01 **Executive & Administrative Operations**
Scheduling, meeting preparation, correspondence, travel coordination, action tracking, and administrative workflows.

02 **Process Documentation & Coordination**
Standard operating procedures, process mapping, workflow documentation, handoffs, and process reviews.

03 **Workplace & Employee Experience Support**
Workplace and vendor coordination, engagement and recognition initiatives, employee communications, and events.

04 **Project & Operational Support**
Project schedules, milestone tracking, status reporting, stakeholder follow-up, and implementation coordination.

FOUNDER'S RELEVANT PAST PERFORMANCE

Employee Engagement & Workplace Experience Improvement Initiative
2024–2026 | NORTH AMERICA
Increased employee engagement scores from 71% to 83% within six months across 100+ personnel.

Employee Recognition & Engagement Program Enhancement
2022–2024 | REGIONAL
Increased employee engagement scores from 70% to 75% through recognition and engagement programming.

Financial Check Intake & Distribution Workflow Development
FIVE-YEAR PERIOD | LOCAL / REGIONAL
Designed intake and tracking workflows supporting more than $21M in checks over five years.

Conference Room Experience Enhancement Initiative
2024–2026 | REGIONAL / NORTH AMERICA
Coordinated conference room refresh, hospitality, and vendor-supported workplace enhancements.

Operational Communication & Governance Coordination Support
MULTI-YEAR | NORTH AMERICA
Coordinated meetings, stakeholder communications, reporting, and cross-functional workflows.

Past performance reflects the founder's prior professional experience, not contracts awarded to Frenetta Tate Global LLC.